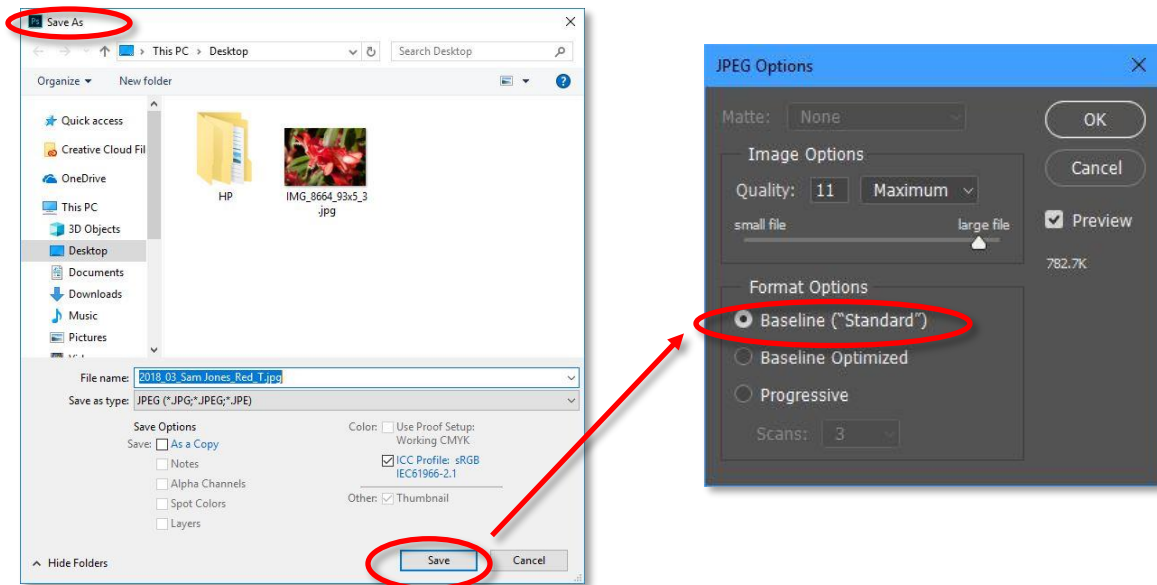


Digital Image Preparation

Submission Acceptance Requirements

- **Naming: Year_Month_Photographer's Name_Image Title_Category**
 - Example: **2018_12_Joe Smith_At Peace_T** (Category Options: T for theme images; O for Open (non-theme) images)
- **JPEG Format Options: Baseline ("Standard")**
 - To verify your JPEG Options settings, open *SaveAs* dialog box, give your image a different name, left-click the *Save* button; if **Format Options** is set to **Baseline ("Standard")**, cancel the *SaveAs* dialog; see illustration



Optimal Projection Settings

- Image size: up to **1920 pixels wide OR 1200 pixels high**; do not exceed either dimension
- File size – no larger than **1 MB**
- Color Space (also know as color profile): **sRGB**

